

Vacancy Title:

Please tell us how you heard about this vacancy:

1. Personal details

Last Name:

First Name:

Previous Names:

Address:

Postcode:

Home Tel No.

Mobile Tel No.

E-mail address:

National Insurance No.

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Date of Birth:

Marital Status:

Gender:

Nationality:

Are you legally free to remain and take up employment in the UK?

Yes

No

(Documentary evidence of this must be provided. Please see approved list within appendix 1.)

Driving Licence

Do you hold a full, clean driving licence valid in the UK?

Yes

No

If no, please give details below:

Please Note: By signing this application form you are giving PLPC Ltd authorisation to verify your driving licence with DVLA.

2. Education/Qualifications (please attach relevant copy certificates and continue on separate sheet if necessary)

School (11+)	Study Dates	Qualification and Grade	Date Obtained
College/University	Study Dates	Qualification and Grade	Date Obtained
Ongoing Professional Development	Study Dates	Qualification and Grade	Date Obtained

Skills & Experience

Do you have previous experience as either a linesperson or a machine operator: Yes No

If yes, detail what experience/certificates etc. that you have gained:

Skills/Experience	Details (including dates, nature of training, experienced gained, certificates)

Additional Training and Authorisations

Please use the space below to give details of any other training courses or authorisations which are relevant to the post and supports your application.

Training Course/Authorisation	Course Details (including dates, length of course, nature of training, certificate gained)

Authorisation's

Have you ever had a DNO authorisation removed or revoked? Yes No

If Yes please give details below:

Current Membership of any Professional Body/Organisation

Please give details of Membership along with joining/expiry dates:

3. Health & Fitness

Please list below any medical condition(s) or injury that you suffer from and list any prescribed medicine that may affect your ability to work:

[Empty text box for medical conditions]

Have you ever suffered from an industrial disease Yes No
If Yes please give details and dates below:

[Empty text box for industrial disease details]

Please answer Yes or No to the questions below giving any additional information if required in the space provided:

- Are you colour blind? Yes No
Do you smoke? Yes No
Have you any hearing difficulties? Yes No
Have you good eye sight? Yes No
Do you consider yourself fit to work for the post applied for? Yes No
Have you any fear of heights? Yes No
Do you suffer from Dyslexia? Yes No

4. Additional Information

List any activities that you have outside of work:

[Empty text box for activities outside of work]

List 3 Words to best describe yourself:

Table with 3 columns for words: 1), 2), 3)

Please add any additional information that you feel is relevant in considering you for this post:

[Empty text box for additional information]

5. Employment History

Previous Employment: Please include any previous experience (paid or unpaid), starting with the most recent first.

Employer & Address	Job Title	Dates	Responsibilities	Reason for Leaving	Salary/Rate

Have you previously been employed with PLPC Ltd: Yes No

If yes, give details below:

Previous Position(s) Held	Employment Dates	Reason for Leaving	Why would you like to re-start with PLPC	What do you feel you can achieve with PLPC that was not possible in the past

6. References

Please give the names and addresses of two references, one being your recent employer (if applicable)
 If you are unable to do this, please clearly outline who your referees are.

Reference 1 – Previous Employer

Reference 2 - Personal

<p>Name:</p> <p>Job Title:</p> <p>Organisation:</p> <p>Address:</p> <p>Contact No:</p> <p>Email:</p> <p>How is this person known to you:</p> <p>Do you wish to be consulted before this referee is approached:</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>Name:</p> <p>Job Title:</p> <p>Organisation:</p> <p>Address:</p> <p>Contact No:</p> <p>Email:</p> <p>How is this person known to you:</p> <p>Do you wish to be consulted before this referee is approached:</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
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We reserve the right to contact any of your other previous employers.

7. Convictions

Upon offer of employment we reserve the right to request a Criminal Records Bureau Disclosure at Standard level and this disclosure will include details of cautions, reprimands or final warnings as well as convictions.

Please provide details below of any convictions which are not spent under the terms of the Rehabilitation of Offenders Act 1974:

8. Declaration

Statement to be Signed by the Applicant (Candidates selected for interview will normally be notified within four weeks of the closing date.)

Please complete the following declaration and sign it in the appropriate place below. If this declaration is not completed and signed, your application will not be considered:

I agree that PLPC Ltd can create and maintain computer and paper records of my personal data and that this will be processed and stored in accordance with the current Data Protection Act.

If you are successful in progressing to the next stage, a practical test will be required in an area relevant to the position applied for.

Return completed application form including a copy of your driving license (if appropriate), two current passport photos and any supporting documents or certificates to:- Power Lines Pipes & Cables Ltd, Roadmeetings Industrial Estate, Carluke, Scotland ML8 4QE or email to enquiries@plpc.co.uk

I confirm that all the information given by me on this form is correct and accurate and I understand that if any of the information I have provided is later found to be false or misleading, any offer of employment may be withdrawn or employment terminated.

Signed: Date:

9. Availability

Holidays Booked:

Minimum notice needed to work:

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Comments:

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Appendix: List of Acceptable Documentation

Note: For persons permitted to work in the UK, that are not time limited

1. A passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK.
2. A passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
3. A Registration Certificate or Document Certifying Permanent Residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
4. A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
5. A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK
6. A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
7. A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer
8. A full birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
9. A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland, together with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer
10. A certificate of registration or naturalisation as a British citizen, **together with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer