

## HOT WORK POLICY

PLPC Ltd are committed to a workplace free of injuries. Given the diverse nature of the operations, each occasion will be assessed and a Hot Work permit will be put in place. This will ensure that employees are protected from potential related injuries and that site property and product is protected. PLPC require that all employees familiarise and adhere to this policy.

The Managing Director will actively ensure that the Hot Work policy and guidelines will be managed and maintained.

For the purpose of this policy, 'Hot Work' is classed as temporary operations capable of providing a source of ignition, for example; welding, cutting, burning, grinding, soldering or any other activity that involves open flame.

The systems and arrangements set out in this policy are to be strictly adhered to by all parties and read in conjunction with MSP 09 Hazard Identification and Risk Assessment. The use of a Hot Work Permit when Hot Works take place is mandatory. Our policy principles are to:

- Communicate this policy and associated relevant information
- Ensure that all employees are trained and competent in the Hot Work process
- All equipment used must be regularly tested and fit for the intended purpose, with a pre use inspection carried out prior to use
- Flash arrestors to be fitted to equipment and cylinders secured in an upright position
- A full risk assessment of the work area must be carried out before commencement of work
- Carry periodic audits to ensure compliance with this policy
- Provide necessary safety equipment
- Ensure required PPE is in good condition and used for works
- Adequate and sufficient natural ventilation and/or local ventilation provided when in the work area
- Require employees to carry out pre-use safety checks
- Assess the work area and sign the Hot Work Permit PRIOR to work commencing
- Multipurpose fire extinguishers (2) must be readily available – ensuring they are full, serviced and adequately charged
- Fire detection systems isolated where required and an alternative means of raising the alarm provided
- After completion of Hot Work, ensure continuous monitoring for a minimum of 30 minutes.
- Copy of permits, or records of their issue are kept for a specified period to enable auditing or incident investigation

**The person performing the Hot Work must verify that a Hot Work Permit is in place before starting work. The permit is issued for one location only. The person doing the Hot Work is responsible for complying with all rules and regulations concerning safe work practices and all requirements stated on the permit.**

**Outside Contractors will be held to the same Hot Work Standards as PLPC employees. Failure to comply with this policy may lead to the removal of Contractors from site.**

# PLPC LTD

POWER LINE SPECIALISTS

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This policy will be displayed at our Carlisle office and will be distributed to customers, suppliers or any person, group or organisation on request.

Signed:



**Dale Harrison**  
Managing Director

**Last Reviewed:** July 2020  
**Next Review Date:** July 2021